



ESSO REFINERY ANTWERP

SHIPPER CONSULTATION WORKGROUP (VOW) – QUAYSIDE LOADING/UNLOADING AGREEMENT

TANKER LIGHTER CAPTAINS MUST ENSURE THAT ALL CREW MEMBERS HAVE BEEN INFORMED OF THE TERMINAL REGULATIONS!

All ADN rules remain in full force.

Irrespective of the ship type, the following terminal regulations apply to all visiting tanker lighters.

1. **SMOKING AND NAKED FLAMES ARE PROHIBITED.**
2. **Registration:** Precise details of the loading/unloading order must be registered at the shore-based control centre.
As soon as you have registered, carrying out other loading/unloading operations is prohibited and you are expected to moor physically at the designated quay within 1 1/2 hour after being called by Esso personnel.
3. **Mooring:** During the entire period that a ship lies alongside the quay, mooring is required on minimally four hawsers, of which at least two steel cables must be set out in opposite directions.
Mooring alongside a ship while it is loading/unloading is not permitted (lighters are not permitted to bunker/take on stores)
4. **Loading arm:** Connecting to and disconnecting from the loading arm may only take place in consultation with Esso personnel. Before connecting to or disconnecting from the loading arm, Esso personnel and the lighter crew must verify that the respective pipes are empty and that any manifold shut-off valves present are closed. During the time that the ship is connected to the loading arm, the propeller and bow thruster may not be used.
5. **Deck watch:** During loading/unloading, a trained and qualified crew member must continually remain on deck, exclusively to oversee the operation. If the lighter complies with the requirements set out in Section 9.3 .x.21.8 of the ADN, supervision from the wheelhouse is permitted, provided safety rounds regularly take place on deck.
The deck watch must be at least 18 years old.
6. **Safety measures:** All people who enter the loading zone must minimally wear the following personal protection equipment: safety helmet, glasses, shoes and gloves as well as appropriate work clothes. In this respect, people must also comply with the regulations stipulated in the ADN.
Wearing the aforementioned personal protection equipment is also required for entering the refinery site. During mooring, going aboard, going ashore or carrying out work outside the railing, wearing a life jacket is compulsory.
7. **Hatches:** Irrespective of the ship type, all hatches, portholes, doors and other openings must remain closed during the entire period that the lighter lies alongside the quay.
8. **Repairs:** Irrespective of the type, repairs alongside the quay are prohibited. Exceptions can only be permitted after contacting and obtaining authorisation from Esso personnel.
9. **Cleaning:** The crew must make every effort to prevent surface water pollution. Washing the deck in the loading zone and cleaning/purging the ship's tanks alongside the quay is prohibited.
10. **Incidents:** The captain must ensure that all incidents (for example, spills and damage) are reported immediately to Esso personnel.
11. **Safety inspections:** Esso personnel are authorised to come aboard ships selected at random to conduct safety inspections.
12. **ENTERING CONFINED SPACES:** Entering ship tanks and confined spaces alongside the quays is not permitted.

→ Non-compliance with one or more of the above terminal regulations may result in sanctions, including refusal of access to the terminal!